



JAMMU & KASHMIR ENERGY DEV. AGENCY
SCIENCE AND TECHNOLOGY DEPARTMENT
SDA Colony, Bemina, Srinagar

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ADVERTISEMENT NOTICE No.3

1. Jammu and Kashmir Energy Development Agency (JAKEDA) is a wholly owned enterprise of the Govt. of Jammu & Kashmir and is the designated State Nodal Agency for implementing renewable energy projects under MNRE funding. JAKEDA has embarked on a course of progress and set for itself an ambitious target of expeditious development of renewable energy sources including small hydro and solar potential in the state. For this objective the agency is in the process of recruiting dynamic & energetic professionals having the requisite qualification and aptitude. The candidates who should be permanent residents of Jammu & Kashmir are expected to exhibit leadership skills, be able to lead a team and create an inspiring space for the team. They should be able to motivate people and know how to energize a workplace culture to generate the best results for the organization with 21st century Innovations. The candidates are also expected to have sound conceptual and analytical abilities for ensuring effective decision making.
2. The Applications are to be submitted on-line only for which the applicants can log in to www.jakeda.jk.gov.in w.e.f 15th September to 14th October, 2017.
3. Breakup of the posts, Educational qualification, age limit etc. are given below:

S. No.	Name of the Post with Pay Scale	No. of Posts	Category - wise breakup of Posts	Minimum Qualification	Indicative Job Profile (The candidate should have high degree of professional knowledge and competence in the following areas indicated against each)
1	Sr. Technical Officer (Alternate Energy) (9300-34800+5200)	01	OM =01	M.E /M. Tech in Computer Aided Process / Bioenergy Conversion Technologies/Solar and Alternative Energy	The job profile demands the candidate to be well versed with all forms of alternate energy relevant to the State. The job involves preparation of technical papers/documents for the implementation of these projects including computer aided analysis.

2	Sr. Technical Officer (Policy & Strategy) (9300-34800+5200)	01	OM =01	PhD in Science Policy - specialization in Innovation and Technology/ Intellectual Property rights OR PhD in Water Resources/Hydrology with specialization in hydrological modelling	This person will basically be the policy and strategy expert. He will use the marketing intelligence and other scientific tools including hydrological modelling to carry out marketing analysis and determine the business plan for the Agency. The candidate shall have to be suitably equipped in respect of marketing sense and intelligence to provide a long term perspective and vision.
3	Research Assistant (Market trends) (9300-34800+4400)	01	OM =01	MBA or Masters degree in Public Policy and Administration/ Social Policy/ International Relations/ Marketing Research Analysis	The job involves assisting the Sr Technical Officer and other functionaries in marketing & research work for developing the business plan. He/She will also be a key player in developing a trading policy for optimum revenue stream.
4	Research Assistant (Policy and innovation)	01	OM =01	MBA or Masters degree in Engineering & Technology Innovations Management/ Energy Management/ Solar Energy/ Renewable Energy/ Energy Studies	The job involves assisting the Sr Technical Officer and other functionaries in recommending policy initiatives and interventions to develop key strategic and business plan.
5	Research Assistant	01	OM=01	MBA or Masters degree in Development/ Diplomacy Business & Law/ Journalism	The job involves creating a robust MIS and develop a model for manpower budgeting and recruitment. He/She shall also deal with issues related to optimum manpower availability/deployment.
6	Legal Assistant (9300-34800 + 4280)	01	OM=01	LLB	The official is expected to provide legal advice on all contractual and HR matters. He/ She will have an active role in contract implementation and related issues/hiccups and is expected to be well versed in

					dispute resolution/ adjudication/arbitration. He/ She will have an active role in Court matters in order to safeguard the interests of the organization.
7	Statistical Assistant (9300-34800 + 4200)	01	OM=01	Master's Degree in Statistics/ Mathematics/ Econometrics/Economics with Mathematics from recognized University	The job involves collecting, interpreting and collating all statistical data and also assist in perspective planning functions.
8	Accounts Assistant (5200-20200+ 2800)	01	OM=01	B. Com or Graduate from any recognized University with Mathematics/Economics as elementary subjects	The job involves assisting in the finance and audit functions. The use of ERP in these functions shall be encouraged and therefore the person shall have to be adequately computer literate and willing to adapt to changing technology.
9	Jr. Asstt. (5200-20200+ 1900)	6	OM=04 RBA=01 SC=01	Graduate from a recognized university and having speed of 35 words per minute in computer typing.	The job involves providing secretarial assistance to the various functionaries in discharge of their functions including office management. The officials will also maintain/keep files and connected records.

Note:The desired qualifications should be from the recognized Institutions. The qualification here would mean Regular / Full time Degree acquired from recognized Institutions / University/ Board of Technical Education. The qualifications acquired through Part Time / Correspondence / Distance Education / E-Learning courses would not be considered.

4. Age as on 01-01-2017

- (a) Minimum age: 18 years.
- (b) Maximum age as under:

1.	General Category	40 years
2.	Physically Handicapped	42 years.
3.	Members of SC/ST/RBA/ALC/OSC	43 years

5. The Applicants can make on-line payment of Rs. 500/- through Debit Card/Credit Card/ ATM and also through Bank Challan, to be credited to the JAKEDA Account No 0110010200000875 (J&K Bank, Moving Secretariat branch).
6. Candidates will be shortlisted on the basis of written test, weightage assigned for the higher Qualifications and called for interview in the ratio of 1:5 (i.e. No. of posts: No. of candidates).
7. Selection criteria for the posts shall be as follows:

S. No.	Name of the Post	Maximum Marks for written Test	Viva Voce	Higher Qualification of Masters/ Doctorate Degree	Total Marks
1	Sr. Technical Officer	80	20	--	100
2	Research Assistant	75	20	05	100
3	Legal Assistant	75	20	05	100
4	Statistical Assistant	75	20	05	100
5	Accounts Assistant	75	20	05	100
6	Junior Assistant	75	20	05	100

The information with regard to dates and venue of interview of shortlisted candidates and select list shall be available at appropriate time on JAKEDA website and would also be communicated through SMS to the candidates. Candidates applying for Junior Assistant posts have to qualify type test which would be conducted separately.

Sd/-
(Dr. P.R.Dhar)
Chief Executive Office,
JAKEDA

No: ST/EDA/36/2015/3101

Dated: 12-09-2017